

HUNSTANTON TOWN COUNCIL

Hunstanton Town Councillors are summoned to a meeting of the Full Council to be held in the Town Hall on Wednesday 11th December 2024 at 6pm

General Information

Please do not attend this meeting if you are feeling unwell, have a temperature or have a cough.
Please ensure that everyone remains respectful at all times.
Anyone becoming disruptive during the meeting will be invited to leave.

Information for Members of the Public/Press

The law requires that public access is possible and not restricted, unless in the case of an agreed confidential session.
Any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting.

The following business is to be transacted

- 1. Apologies**
To receive apologies for absence.
- 2. Public Question Time**
Ten-minutes allocated for members of the public to put questions to the Council.
- 3. Declarations of Interest**
To receive members' declarations of interest.
- 4. Minutes – confirmation of**
Confirmation of the minutes of the Full Council meeting held 27th November 2024.
Copy enclosed for members.
- 5. Police Report**
To receive the Police Report.
- 6. Borough Council of King's Lynn & West Norfolk**
 - 6.1** To welcome the BC Leader Cllr Alistair Beales to the meeting and to receive a report.
 - 6.2** To receive a report from BCllr Beal &/or BCllr Dickinson.
- 7. Norfolk County Council**
To receive a report from Norfolk County Councillor Andrew Jamieson.
- 8. Mayors Report**
To receive a report from the Mayor.
- 9. Accounts**
 - 9.1** To consider and authorise payment of Schedules of Accounts for the Town Council No's. 25/08 TH & 2/08/ CC. Copies circulated to members prior to the meeting.
 - 9.2** To receive a Audit report from Cllr Smith.
 - 9.3** To consider the quotation of £2,550.00 + vat from TMO Highways to implement road closures for the 2025 Remembrance Day Parade.

- 10. Heacham Recycling Centre**
To receive an update report from Cllr Corby and/or Cllr Ruston.
- 11. Committees & Task & Finish Groups**
 - 11.1 Highways & Byways Committee meeting held 2nd December 2024**
 - 11.1i RECOMMENDATION:** B2 of Highways Safety Improvement List - Sandringham Rd where it merges with Homefields Road - new dropped kerb, cost £4,400 (cost to HTC £2,200)
 - 11.1ii RECOMMENDATION: B4** of Highways Safety Improvement List – Southend Road outside Tesco bus stop – new dropped kerb, cost £4,400 (cost to HTC £2,200)
 - 11.1iii RECOMMENDATION:** Crescent Road - new dropped kerb, cost £2,200 (cost to HTC £1,100)
 - 11.1iv RECOMMENDATION: C1** of Highways Safety Improvement List - PT20 scheme along the A149 outside Smithdon School and potentially on the parallel stretch of Park Rd with associated signage top end of Downs Rd & Homefields Rd, cost Study £5,000, PT20 £4,000 + side road signage £2,000 (total cost £11,000, cost to HTC £5,500)
 - 11.1v RECOMMENDATION: D1** of Highways Safety Improvement List – High St – to relocate the disabled parking bay from right hand (west) side of High St to left hand (west) side of High St (awaiting cost)
 - 11.1vi RECOMMENDATION:** To hold Highways & Byways Committee Meetings every 2 months from January 2025 on Zoom (January 27th & 31st March 2025).
 - 11.2 VE Day Task & Finish Group meeting held 4th December 2024**
To consider any recommendations from the VE Day T & F meeting.
 - 11.3 Venue Events Task & Finish Group meeting held 5th December 2024**
To consider any recommendations from the Venue Events T & F Group meeting.
- 12. Planning**
 - 12.1** To consider HTC's response to the following:
24/02091/F – 42 Westgate, Hunstanton - Retrospective: Change of use of ground floor from C3 Dwelling house into E(b) for the sale of food and drinks for consumption mostly on the premises, subdivision of upper floors to create 1 bedroom maisonette with general alterations and renovation of dilapidated building.
24/02087/F – 22 High St, Hunstanton – Extension and alterations to commercial unit & flat.
24/01997/F – 19-21 Church St, Hunstanton – Variation of condition 2 of planning consent
20/00962/FM - demolition of old print works and the construction of 18 flats with associated car parking.
 - 12.2** To consider HTC's response to any new applications come in since this agenda has gone out.
- 13. Northfield Allotments**
To receive a report from Cllr Barber.
- 14. Hunstanton District Festival of Arts**
To receive a report from Cllr Croucher on the situation with HDFFA and to consider HTC becoming the legal Trustees of the Charity.
- 15. Helping Hands Café**
To consider the offer from Gill Tanner to use the café room and kitchen at The Way Christian Centre to host the Helping Hands Café as the Town Hall is a large venue to heat during winter months.

- 16. Event Costings**
To receive details of events income & expenditure and to discuss and resolve any matters arising.
- 17. Committees, Task & Finish Groups & Representatives**
To consider any member who wishes to join or leave any Committee and/or Task & Finish Group.
- 18. Public Question Time**
An additional 5-minute period for members of the public to put questions to or bring matters to the attention of HTC that have taken place during the meeting.
- 19. Close Meeting**
To consider closing the meeting to public & press under Public Bodies (Admission to Meetings) Act 1960 S.1 (2) as amended by LGA 1972 S. 100ⁱ.
- 20. Personnel Matters**
To receive the confidential minutes from the Personnel Committee meeting held 2nd December and to consider & resolve recommendations.

J. Roomes

Jan Roomes
Town Clerk
Hunstanton Town Council
5th December 2024

ⁱ The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies."